Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form for <u>undergraduate and taught postgraduate students only</u>. This form should be <u>submitted by email</u> to your Department's ACHEthics representative <u>and</u> to ACHEthics@gre.ac.uk.

NB: In the boxes below text in GREY is provided for your information and should be deleted and/or overwritten as you complete the form.

1. Coversheet and declarations

Name: Neve Rogers	Email: nr3004v@greenwich.ac.uk
Programme: Media and Communications	Course: Advanced Projects

Research/project title: How does old home movie footage instil a sense of shared nostalgia?

Supervisor: David Waterworth

The following must be submitted with this application form (please confirm inclusion):		
I have read and understand the University's guidelines on informed consent: http://www.gre.ac.uk/research/rec/participant-consent-form	YES	NO
Supervisor approval complete (see section 1.1, below)	YES	NO
Participant Information Sheet (see section 4 and Appendix I, below)	YES	NO
Participant Consent Form (see section 4 and Appendix II, below)	YES	NO

Declaration
The information contained in this application, and accompanying appendices, is complete and correct to the best of my knowledge. I/we have read the University of Greenwich's Research Ethics Policy and accept responsibility for the conduct of the procedures set out in this application in accordance with it and any further conditions laid down by the University's Ethics Committee. I/we have attempted to identify all risks related to the research that may arise in conducting this research and acknowledge my/our obligations and the rights of the participants.

Signature: 26th October 2020	Date: 27th January 2021

1.1 SUPERVISOR'S APPROVAL

Note: Applications will only be considered after approval from supervisors

Declaration			
I have discussed this project with the applicant, and approve of the planned course of research, subject to tutorial monitoring and supervision.			
Name:	Email:		
Does this project involve vulnerable participants?		YES	NO
Does this project present any potential risks to researchers or participants which are greater than those encountered in day-to-day life?		YES	NO
Does this project involve research or travel outside England?		YES	NO
The contact details provided for me on the attached Participant Information Sheet are complete and correct at time of submission		YES	NO
Signature:	Date:		

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

2. Project details

Project outline
Using the space below, please provide a short outline of the project, explaining the purpose and objectives of the research and a summary of the project methodology. The outline should be c. 250 words and written in plain English that is free from jargon.
This project intends to investigate how watching old home movie footage instils a sense of shared nostalgia. There will be a particular focus on semiotics and identifying the signifiers attached to feeling nostalgia, i.e. attire, objects or mannerisms. The idea of 'shared nostalgia' will be explored through participants responses to old home movie footage and if their experience of nostalgia is linked or connected, to each other, through the symbols they mention. The home movie footage is captured by amateur videographers, primarily on a digital video recorder/ camcorder. As the 90s and 2000s were significant years for home movies, all participants would have to had to live through these decades or were born between the 90s and early 2000s. My methodology consists of content analysis of social media responses, online surveys and discourse analysis of participants reacting to or viewing home movie footage/ photographs. Participants featuring in the filmed video response, for my methodology, will be close friends and family in my surrounding location. However, for my main video project, I hope to garner a large sample size of many different people and ages. For the survey, the online participants will be notified of the reason for this data collection and their right to withdraw, if they so choose. The questions I intend to ask are shown in Appendix III. My third form of gathering data is collecting online users comments from old home movie footage on Youtube, as these comments were posted on a public website, I do not need to ask the users permission.

Proposed start date: 26th October 2020	Proposed end date: 17th May 2021

3. Participant details

Does this project involve work in another institution (ie. in a school, youth club, business, charity or similar)?	YES	~~NO~~
If you answered YES to the above question, please provide evidence of consent from a responsible individual at the institution at which you propose to conduct the work. Evidence of consent should be on headed paper or from an institutional email address, and should be included as an annexe to this form.		
Does this project involve human participants?	~~YES~~	NO
Could the participants be considered:		
i. to be vulnerable, as defined by the University's Research Ethics Policies (e.g. are they children, in poverty, mentally ill or substance dependant)?	YES	~~NO~~
ii. to feel under pressure to participate in the research?	YES	~~NO~~
If the answer to either of these is yes, please explain, providing full justification for your research design and methodology:		

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

It is the University's policy that it is usually not appropriate for undergraduate students to undertake research involving vulnerable participants. Applications which involve vulnerable participants are subject to additional scrutiny and decisions on such applications are likely to be delayed.

4. Confidentiality and anonymity

I have read and understand the [University's guidelines on data protection](#):	YES	NO
Will this project generate personal data? *All information relating to living individuals is deemed to be personal data, including names, contact details and any answers to questions. If your project involves human participants it almost certainly generates personal data.*	YES	NO
If personal data will be gathered during this project, describe the arrangements for storing and disposing of this data and specify who will have access to project data:		
All data gathered/ produced during the research for this project will be kept in an electronic format and stored securely on a password-protected device. This data will only be accessed by myself and my supervisor. Survey data will be collected via SurveyMonkey. They enforce general data protection regulations, ensuring that data collected on the app will not be shared without permission from the survey creator. Some of the information you provide may be used to make a final project output, which will be submitted for final year undergraduate assessment and may subsequently be available for public viewing at the University of Greenwich exhibition and elsewhere, including online. Following completion of the project output any remaining data stored for the project will be destroyed by 31st July 2021.		
The Participant Information Sheet (Appendix II, below) describes arrangements for storing and destroying data.	YES	NO

5. Risk and risk management

Are you a CPDA student?	YES	NO
If YES have you completed a risk management form?	YES	NO
If you have answered YES above, continue at Sec. 6, below. If you have answered NO, continue immediately below.		
Does the proposed research present any potential risks, greater than those encountered in day-to-day life, to participants or subjects?	YES	NO
If YES, please provide FULL details and explain what risk management procedures will be put in place to minimize these risks:		

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

<table>
<tr><td colspan="3">It is the University's policy that it is usually not appropriate for undergraduate students to undertake research outside of England. Applications which involve research outside of England are subject to additional scrutiny and decisions on such applications are likely to be delayed.</td></tr>
<tr><td>Does the proposed research present any potential risks, greater than those encountered in day-to-day life, to researchers or investigators?</td><td>YES</td><td>NO</td></tr>
<tr><td colspan="3">**If YES, please provide FULL details and explain what risk management procedures will be put in place to minimize these risks:**</td></tr>
<tr><td colspan="3">It is the University's policy that it is usually not appropriate for undergraduate students to undertake research outside of England. Applications which involve research outside of England are subject to additional scrutiny and decisions on such applications are likely to be delayed.</td></tr>
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6. Other issues

Are there any other ethical issues that have not been addressed which you would wish to bring to the attention of the Committee and/or the University Research Ethics Committee?

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

This section should discuss any other relevant issues or concerns. Use this space to provide additional information to support your application. Consider the following issues:

- Are there professional or institutional guidelines you will be following? [ie. Are there codes of practice relevant to your discipline - such as the British Psychological Society, Nursing and Midwifery Council, medical Royal Colleges etc.? If so, please specify].
- What value and/or impact will your project deliver?

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

Appendix I: PARTICIPANT INFORMATION SHEET

Project title: How does old home movie footage instil a sense of shared nostalgia?
The principal investigator for this project is: Neve Rogers
Email: nr3004v@greenwich.ac.uk
Project/Participant outline Using the space below, please provide a short outline of the project, <u>EXPLAINING THE ROLE OF PARTICIPANTS IN THE PROJECT</u>, as well as the purpose and objectives of the research and a summary of the project methodology. The outline should be c. 350 words and written in plain English that is free from jargon.
This project intends to investigate how watching old home movie footage instils a sense of shared nostalgia. The home movie footage explored would have been captured by amateur videographers, primarily on a digital video recorder/ camcorder and filmed on cassettes. The particular focus will be identifying the signifiers or symbols attached to feeling nostalgia, through watching home movie footage, i.e. attire, objects or mannerisms. The idea of 'shared nostalgia' will be explored through participants responses to watching or reflecting on old home movies and if their experience of nostalgia is linked or connected, to each other, through the symbols they mention.

Involvement in this project will be to either answer survey questions or to feature in video responses, while watching old home movies of yourself or others. This could apply to being filmed for a short duration for the methodology or for longer duration for the video project. Survey participants will be asked to answer a series of questions relating to their engagement with old home movies and how they could or have responded to them. Video response participants will be asked to watch old home movie footage of themselves or family/friends that they know, to see how they respond to the material given. Except for discussing with the participant, at the start of the filming that they can discuss what they see or related memories, I will not ask questions or prompt responses during the filming. This is as I intend to capture raw and genuine results, without disruption.

All data gathered/ produced during the research for this project will be kept in an electronic format and stored securely on a password-protected device. This data will only be accessed by myself and my supervisor. Survey Data will be collected via SurveyMonkey. They enforce general data protection regulations, ensuring that data collected on the app will not be shared without permission from the survey creator. Some of the information you provide may be used to make a final project output, which will be submitted for final year undergraduate assessment and may subsequently be available for public viewing at the University of Greenwich exhibition and elsewhere, including online. Following completion of the project output any remaining data stored for the project will be destroyed by 31 July 2021. |
| **This project is supervised by:** David Waterworth |

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

More information about the project can be obtained by contacting [SUPERVISOR'S NAME] by	
Email at: wd66@gre.ac.uk	**Or by telephone at:** [SUPERVISOR'S TELEPHONE]
You may withdraw from this project at any time until the project is complete in: 17th May 2021	

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

Appendix II: PARTICIPANT CONSENT FORM

To be completed by the participant. If the participant is under 18, to be completed by the parent/guardian/person acting *in loco parentis*.

Project title: How does old home movie footage instil a sense of shared nostalgia?
The principal investigator for this project is: Neve Rogers
This project is supervised by: David Waterworth
Supervisor's contact details (including telephone number and e-mail address): [SUPERVISOR'S ADDRESS, TELEPHONE NUMBER AND UNIVERSITY EMAIL ADDRESS]

- I have read the Participant Information Sheet about this study
- I have had an opportunity to ask questions and discuss this study
- I have received satisfactory answers to all my questions
- I have received enough information about this study
- I understand that I am/the participant is free to withdraw from this study:
  - At any time (until such date as this will no longer be possible, which I have been told)
  - Without giving a reason for withdrawing
  - (If I am/the participant is, or intends to become, a student at the University of Greenwich) without affecting my/the participant's future with the University
- I agree to take part in this study

Signature (participant):	Date
Name in block letters:	
Signature (parent/guardian/other, if under 18):	Date
Name in block letters:	

Faculty of Architecture, Computing and Humanities Ethics Committee
Application Form

Appendix III: Survey Question

These are the questions I intend to ask online users, within a survey format, as part of my methodology.

APPENDIX III – Survey Questions

Project title: How does old home movie footage instil a sense of shared nostalgia?
The principal investigator for this project is: Neve Rogers

1. What is your Age ?

    18 – 24
    25 – 34
    35 – 44
    45 – 54
    55 – 64
    65 and over

2. What is your Gender ?

    o Male
    o Female
    o Other

3. How do you define nostalgia ?

4. What aspects of watching old home movie footage causes you to become nostalgic ?

    o Attire
    o Objects
    o Friends
    o Family
    o Locations
    o Music
    o Food
    o Culture
    o Furniture
    o Technology
    o Camera Quality
    o Other (please specify)

5. Do you experience nostalgia when viewing your own home movie footage or photographs and why ?

    o Yes
    o No
    Why

6. What decade do you feel most nostalgic about and why ?

    o 1980s
    o 1990s
    o 2000s
    Why

7. Which form causes you to feel more nostalgic, photographs or home movie footage and why ?

    o Photographs
    o Home Movie Footage
    Why

8. Do you connect nostalgia with positive or negative experiences and why ?

    o Positive experiences
    o Negative experiences
    Why

9. Do you experience nostalgia when viewing photographs or old home movies of others, i.e. within a documentary and why ?

    o Yes
    o No

10. Are old home movie and photographs a useful tool in documentary film and why ?

    o Yes
    o No
    Why